



**City of Roswell
Meeting Minutes
Roswell Recreation Commission
Regular Meeting**

**David Smith, Chair
Erica Davis, Vice Chair
Amour Carthy
Cliff Dittmore
Jose Gonzales
Erica Lowman
William Strika**

Thursday, July 10, 2025	7:30 PM	Adult Recreation Center
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****Possible Quorum of Mayor and City Council****

Call to Order

The meeting was called to order at 6:37 PM by Chair David Smith
Chair David Smith: Present, Vice Chair Erica Davis: Absent, Amour Carthy: Absent, Cliff Dittmore: Present, Commissioner Jose Gonzales: Present, Erica Lowman: Present, Commissioner William Strika: Present.

Approval of Minutes

1. Consideration to Approve 5.1.25 Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Lowman
SECONDER:	Jose Gonzales, Commissioner
IN FAVOR:	Smith, Dittmore, Gonzales, Lowman, Strika
ABSENT:	Erica Davis, Amour Carthy

Agenda Items

2. Approval of the Deaccession of Public Art Piece "United of Work and Spirit"

RESULT:	APPROVED [UNANIMOUS]
MOVER:	William Strika, Commissioner
SECONDER:	Cliff Dittmore
IN FAVOR:	Smith, Dittmore, Gonzales, Lowman, Strika
ABSENT:	Erica Davis, Amour Carthy

Director's Report

Director Malone thanked the commission for their attendance at the 4th of July celebration, discussed the upcoming budget process, the first day of Fall/Winter 2025

registration success, and the newly acquired Spruill Property, as well as several projects in the works.

Chair Report - David Smith

Councilmember

Information Items

3. **Capital Project List 7.10.25**
4. **Upcoming Meetings 7.10.25 -Roswell Recreation Commission Work Session- Thursday, August 7, 2025, at 6:30 pm at the Adult Recreation Center -Roswell Recreation Commission Meeting- Thursday, August 7, 2025, immediately following the Work Session**

Adjournment

The meeting was adjourned at 7:54 PM



City of Roswell
Roswell Recreation Commission
AGENDA ITEM REPORT

ID # -9942

MEETING DATE: July 10, 2025
DEPARTMENT: Roswell Recreation Commission
ITEM TYPE: Minutes

Consideration to Approve 5.1.25 Minutes

INFORMATIONAL UPDATE:
Commission Vote

STAFF RECOMMENDATION:
Approval



**City of Roswell
Meeting Minutes
Roswell Recreation Commission
Regular Meeting**

**David Smith, Chair
Erica Davis, Vice Chair
Amour Carthy
Cliff Dittmore
Jose Gonzales
Erica Lowman
William Strika**

Thursday, May 1, 2025	7:30 PM	Crabapple Center
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****Possible Quorum of Mayor and City Council****

Call to Order

The meeting was called to order at 7:14 PM by Chair David Smith
 Chair David Smith: Present, Vice Chair Erica Davis: Present, Amour Carthy: Present,
 Cliff Dittmore: Present, Commissioner Jose Gonzales: Present, Erica Lowman: Absent,
 Commissioner William Strika: Present.

DRAFT

Approval of Minutes**1. Consideration to Approve 3.6.25 Minutes**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amour Carthy
SECONDER:	Erica Davis, Vice Chair
IN FAVOR:	Smith, Davis, Carthy, Dittmore, Gonzales, Strika
ABSENT:	Erica Lowman

Agenda Items**2. Approval of the updated bylaw procedures for Roswell Youth Lacrosse.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Davis, Vice Chair
SECONDER:	William Strika, Commissioner
IN FAVOR:	Smith, Davis, Carthy, Dittmore, Gonzales, Strika
ABSENT:	Erica Lowman

3. Approval of the updated bylaw procedures for Roswell Soccer Club.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Davis, Vice Chair
SECONDER:	Cliff Dittmore
IN FAVOR:	Smith, Davis, Carthy, Dittmore, Gonzales, Strika
ABSENT:	Erica Lowman

4. Approve the updated bylaws for Friends of Roswell Parks

RESULT:	DISCUSSED
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5. Approval of the 2025 Youth Day Theme

The Commission approved two themes to be discussed with leadership.

Growing Together & Many Scenes, One Roswell.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Davis, Vice Chair
SECONDER:	William Strika, Commissioner
IN FAVOR:	Smith, Davis, Carthy, Dittmore, Gonzales, Strika
ABSENT:	Erica Lowman

Director's Report

Director Malone discussed the City's upcoming projects, including East Roswell Park renovations, Founder's Park/Mimosa groundbreaking, Riverside & Ace Sand design is almost 100% complete, Grimes Bridge soccer fields design is at 60%, and the RAP Pond construction is to begin after summer.

Chair Report - David Smith**Councilmember Hills****Information Items**

6. Capital Project List 5.1.25
7. Upcoming Meetings 5.1.25 -Roswell Recreation Commission Work Session- Thursday, June 5, 2025, at 6:30 pm at the Adult Recreation Center -Roswell Recreation Commission Meeting- Thursday, June 5, 2025, immediately following the Work Session

Adjournment

The meeting was adjourned at 7:49 PM

DRAFT

Attachment: 5.1.25 MTG Minutes Agenda Brief DRAFT (Approval of Minutes 5.1.25)



City of Roswell
Roswell Recreation Commission
AGENDA ITEM REPORT

ID # -9940

MEETING DATE: July 10, 2025

DEPARTMENT: Roswell Recreation Commission

ITEM TYPE: Agreement

Approval of the Deaccession of Public Art Piece "United of Work and Spirit"

INFORMATIONAL UPDATE

Approval

ITEM BACKGROUND

With several repairs already completed, the piece suffered severe damage in November 2024. At that time, an assessment was made of what would be needed to both repair and make the work permanent. The attached analysis is the result of that assessment. Following the formal deaccession of the work, the remaining sculptural components and pieces may be returned to the funder of the original sculptural donation, Randall Paulson Architects.

ITEM DETAILS

Deaccession of public art piece "Uniting of Work and Spirit" (Old Mill Park).

Following an analysis of the sculpture's materials, the degree of damage and rot, and the nature of the piece, which was not designed as a permanent work, we recommend deaccessioning the work from the collection. This will allow for the proper installation of historic and permanent materials at the site.

FINANCIAL IMPACT

STAFF RECOMMENDATION

Per existing policy, the commission should raise any questions that are not addressed in the analysis. Barring any objection, it may be approved for deaccession.

Public Art: Analysis of *Uniting of Work and Spirit* by Artist Robert Clements

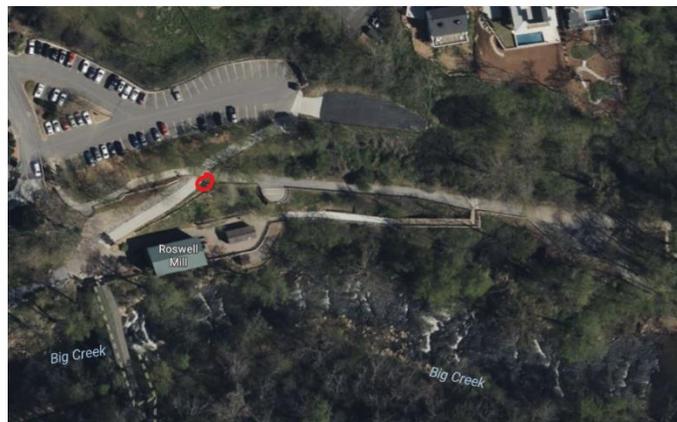
Overview of Work: Acquired in 2018 to the City of Roswell public art collection, the work was donated to the City by the Roswell Arts Fund with funding for the purchase provided by Randall-Paulson Architects. The piece, when fully assembled is 3’8” x 3’8” x 9’ and was placed in Old Mill Park.

The material of the work was originally listed as “Steel”. However, the work is composed of different materials including mild steel, galvanized steel, cast metals, wood, foam, urethane paint, and urethane adhesive.

Images of Sculpture:



Site Map:



Attachment: Sculpture Analysis - Uniting of Work and Spirit Deaccession (Deaccession of public art piece "Uniting of Work and Spirit")

Public Art: Analysis of *Uniting of Work and Spirit* by Artist Robert Clements

Maintenance Documentation from the Artist: The following was submitted by the artist for needed maintenance on the sculpture:

“The sculpture's integrity would benefit from periodic coats of clear Minwax Polycrylic Polyurethane varnish. Should weathering become a problem and any of the S's on the base come off or come loose, they can be re-adhered with appropriate caulk/adhesives that work to adhere plywood to a galvanized structure.”

History of Damages:

1/26/21 – Broken welds cracking top connection to base and ring structure. Advised replacing with through-bolt (mechanical connection). City re-welded connections.

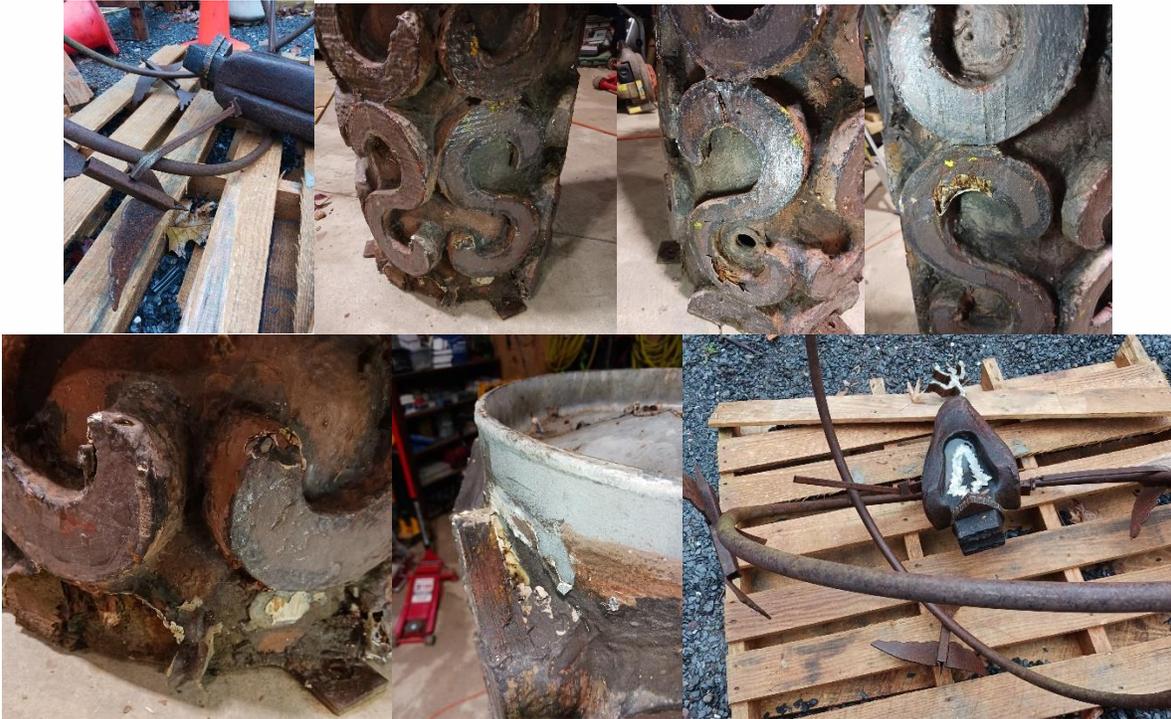


11/09/24 – Top pinning system was broken causing the top of the sculpture to fall off. No injuries reported.



**Public Art: Analysis of *Uniting of Work and Spirit*
by Artist Robert Clements**

With the piece unable to be repaired on site, it was relocated to Daniel Owens studio for further assessment. The following images indicate additional damages:



Summary Assessment: The sculpture is made of found objects, wood, galvanized steel, and mild steel. Thus, it relies on adhesives and tack welds to remain intact. These connections, because of disparate materials, are not long-term solutions and would need redundant mechanical fasteners to remain secure. Additionally, the wood pieces were not created from permanent materials and would need to be either recreated in more permanent wood or steel. However, the metals would still all be disparate in the final product. Given that the piece would not have a long term life (more than 5 years) without being reconstructed and redesigned, it is recommended to deaccess the work from the collection. The original financial donor has been notified about the potential permanent removal of the piece and had no questions or objections.



City of Roswell
Roswell Recreation Commission
INFORMATION ITEM REPORT

ID # -9941

MEETING DATE: July 10, 2025
DEPARTMENT: Roswell Recreation Commission
ITEM TYPE: Information Items

Capital Project List 7.10.25

Description:

Capital Project List Information Items 7.10.25

Comments:

See Attached



2025 Capital Project List- revised July 2025
(completed items stay on this list for 1 month)

P#	PROJECT NAME	PROJECT MANAGER	STATUS	TARGET START DATE	TARGET COMPLETION DATE	% COMPLETION	CONTRACTORS/VENDORS	ADDITIONAL NOTES
Roswell Area Park, Crabapple Center, Lake Charles Tennis Courts, Leita Thompson, and Hembree Park								
1	CRABAPPLE CENTER ROOF & HVAC ASSESSMENT	TIM HAASE & BRANON CARDER	COMPLETE	Mar-25	Jul-25	100%	Hussey Gay Bell/ TBD	Assessment of roof and HVAC system with the intent for improvement. Assessment is currently being reviewed by COR staff.
2	RAP POND RENOVATION DESIGN	ERICA KOH	COMPLETE	Sep-23	Jun-25	100%	WK Dickson	RAP Pond design completed.
3	RAP POND CONSTRUCTION	ERICA KOH	PROCUREMENT	TBD	TBD		TBD	Currently waiting Procurement bid solicitation.
4	PHYSICAL ACTIVITY CENTER CONCESSION RENOVATION	BRANON CARDER	COMPLETE	May-25	Jun-25	100%	Homeworks of Atlanta	Replaced cabinet and countertop, sink and flooring. Installed new hardware on existing cabinet.
5	LEITA THOMPSON HOUSE DEMOLITION	NICK PASERCHIA & BRANON CARDER	PLANNING	Dec-24	Aug-25	100%	Prime Contractors	Demo and remove debris from the large house, garage, yellow house and cabin.
6	HEMBREE PARK WATER LEAK	BRANON CARDER & STEPHEN WHITNEY	COMPLETE	Feb-25	Jun-25	100%	In House/Grass Roots	COR staff and Grass Roots repaired a leaking water line under the asphalt in the Playground parking lot. A second leak was found further down and will be repaired or water line replaced. Asphalt will be installed over the excavated area.
East Roswell Park, Big Creek Park, and Garrard Landing								
7	EAST ROSWELL PARK DOG PARK RENOVATION CONSTRUCTION	NICK PASERCHIA	CONSTRUCTION	Jan-25	Nov-25	75%	Complete Site LLC	Renovation of Dog Park will include new fencing, shade structure installation, grading, new sod, irrigation system installation, creation asphalt parking lots, storm water infrastructure, etc.
8	EAST ROSWELL PARK RENOVATIONS CONSTRUCTION	NICK PASERCHIA	CONSTRUCTION	Aug-23	Nov-25	75%	Complete Site LLC	Renovations to East Roswell Park based on approved funding from Mayor and Council. Renovations include completion of trails system along Fouts Rd, addition of ADA parking at multi-sport fields, and improvements to Pavilions 1 & 2.
9	GARRARD LANDING OVERLOOK	NICK PASERCHIA & BRANON CARDER	CONSTRUCTION	Jun-25	Aug-25	50%	In House/Horse & Plow Landscape & Construction LLC	Demo and constructing the Overlook Deck damaged from Hurricane Helene. Old structure has been removed from the site and new construction scheduled to begin the week of July 7th.

Attachment: Project List - Commission July 2025 (Capital Project List Information Items 7.10.25)



2025 Capital Project List- revised July 2025
(completed items stay on this list for 1 month)

P#	PROJECT NAME	PROJECT MANAGER	STATUS	TARGET START DATE	TARGET COMPLETION DATE	% COMPLETION	CONTRACTORS/VENDORS	ADDITIONAL NOTES
Multiple Park Locations								
10	PARK EQUIPMENT CAPITAL ASSETS	KYLE PATTERSON & NICK PASERCHIA	PROCUREMENT	Ongoing	Ongoing	N/A	Beard Equipment Company/AgPro	PO for (7) John Deere Gators, (1) Billy Goat Stand On Blower, (2) Zer Turn Mowers. 2 John Deere Zero Turn mowers - ALL EQUIPMENT W. DELIVERED IN APRIL AND MAY.
11	BOWEN PROPERTY DEMOLITION HOUSE/TRAILER	NICK PASERCHIA & BRANON CARDER	PLANNING	May-24	Aug-25	100%	Prime Contractors	Demo and remove the house and trailer
12	LIBERTY SQUARE PARK DESIGN	ELAN BUCHEN	DESIGN	Jan-24	Sep-25	30%	Columbia Engineering	Design of grant funded Liberty Square Park. Additional surveying in process. Public Meeting held on June 25th.
Waller, Grimes and Groveway Community Park								
13	GRIMES BRIDGE PICKLEBALL & TENNIS COURT RESURFACING	NICK PASERCHIA	SUBSTANTIAL COMPLETION	Apr-25	Jun-25	90%	Signature Tennis	Resurfacing pickle ball and tennis courts.
14	GRIMES BRIDGE SOCCER RENOVATIONS	KYLE PATTERSON & NICK PASERCHIA	DESIGN	Jan-24	Aug-25	75%	WK Dickson	Renovations will include converting both natural grass fields to artificial, rebuilding the retaining wall that divides the upper and low fields, and storm water infrastructure. WK Dickson has provided 70' drawings and COR staff has submitted feedback.
River Parks								
15	ACE SAND PARK PHASE II DESIGN	NICK PASERCHIA	DESIGN	Jul-24	Jun-25	90%	Starr Whitehouse	Project includes children's storm water garden, parking lot, and landscaping. 100% documents delivered on June 27th and COR staff currently reviewing.
16	DON WHITE PARK DESIGN	TAYLOR SMITH & CIP TEAM	DESIGN	Jan-24	TBD	60%	Starr Whitehouse	Project coincides with the Riverside Road project. RDOT and Parks are coordinating efforts to prepare for the upcoming project. RDOT anticipates that Procurement will become involved in the road project by the end of this calendar year.

Attachment: Project List - Commission July 2025 (Capital Project List Information Items 7.10.25)



2025 Capital Project List- revised July 2025
(completed items stay on this list for 1 month)

P#	PROJECT NAME	PROJECT MANAGER	STATUS	TARGET START DATE	TARGET COMPLETION DATE	% COMPLETION	CONTRACTORS/VENDORS	ADDITIONAL NOTES
17	ACE SAND DREDGING	JEFF LEATHERMAN & STEVEN MALONE	DESIGN	TBD	TBD		River Sand Inc.	Contract has been awarded and permitting process with Federal and State agencies are nearing completion.
18	DON WHITE PARK DOCK	BRANON CARDER	CONSTRUCTION	Apr-25	Aug-25	40%	Homeworks of Atlanta	Replace dock floats and repair broken decking. The dock has been secured and made safe for use. Final construction and finishing work will be completed during the summer, when lower water levels provide better access.
19	RIVERSIDE PARK DESIGN	TAYLOR SMITH & CIP TEAM	DESIGN	Jan-24	May-25	90%	Starr Whitehouse	Project includes full renovation of Riverside Park. 100% documents received on June 18th.
20	RIVERSIDE PARK CONSTRUCTION	TAYLOR SMITH & CIP TEAM	PROCUREMENT	Oct-25	Sep-27		TBD	Full renovation of Riverside Park. This project is expected to go out to bid in July.
Historic Assets								
21	BARRINGTON HALL ICE HOUSE RESTORATION	DENA BUSH	PLANNING	TBD	TBD		TBD	Stabilization and repair to address structural and safety concerns.
22	BARRINGTON HALL FRONT STABILIZATION AND REPAIR	JON BRADSHAW	PLANNING	TBD	TBD		TBD	Stabilization and repair to address structural and safety concerns. Awaiting approval of Structural Engineer.
23	TREE ASSESSMENT AND MAINTENANCE PLAN (ALL)	JON BRADSHAW	PLANNING	Ongoing	Ongoing		City Arborist/Com Dev	Yearly walk through with City Arborist to address tree pruning, maintenance, and if necessary, replacement. Staff is currently drafting SOW for annual maintenance plan.
24	FOUNDER'S PARK	NICK PASERCHIA	CONSTRUCTION	May-25	May-26	15%	Reeves Young	Erosion control installed and inspected. Temporary construction fence is installed and tree removal is complete. Grading has been initiated.

Attachment: Project List - Commission July 2025 (Capital Project List Information Items 7.10.25)



City of Roswell
Roswell Recreation Commission
INFORMATION ITEM REPORT

ID # -9943

MEETING DATE: July 10, 2025
DEPARTMENT: Roswell Recreation Commission
ITEM TYPE: Information Items

Upcoming Meetings 7.10.25 -Roswell Recreation Commission Work Session- Thursday, August 7, 2025, at 6:30 pm at the Adult Recreation Center -Roswell Recreation Commission Meeting- Thursday, August 7, 2025, immediately following the Work Session